**Site**: http://localhost:8081

**Subject**: Usability Test Script

Hi, \_\_\_\_\_. My name is Mark, and I’m going to be walking you through this session.

To start our session, I am going to provide you an overview of what we’re doing today, and I’m going to read it out loud to make sure that I cover everything.

You probably already have a good idea of why we asked you here, but let me go over it again briefly. We’re asking people to test out a new website, named ArchivesSpace, which we plan to use to replace Yale’s Finding Aid Database at some point in 2016. The entire session should take about 30 minutes.

We also have someone from the Cherry Hill Company, who is on the other end of our WebEx meeting. \_\_\_\_\_, can you say hi? The Cherry Hill Company is a User Experience Design firm, and they will be leading the charge to make sure that ArchivesSpace works well for researchers like you.

The first thing I want to make clear right away is that we’re testing the website, not you. You can’t do anything wrong here. As you use the site, I’d like you to try to think out loud as much as possible: that is, you should say what you’re looking at, what you’re trying to do, and what you’re thinking. This will be a big help to us since we’ll be recording the audio and the computer’s screen during the session.

Additionally, please feel free to say anything at all about the website, whether positive, negative, or anything in between. No one here at Yale or at the Cherry Hill company has worked on the website that you’re about to test, so you won’t hurt anyone’s feelings! We are just now starting work to improve the interface, so we need to hear your honest reactions about the current system before we make any changes.

If you have any questions as we go along, just ask them. I may not be able to answer them right away, since we’re most interested in how people will use this site while unassisted. But if you still have any questions when we’re done, I’ll try to answer them at that time. And if you need to take a break at any point, just let me know.

Do you have any questions so far?

OK. Before we start running through our tests, I’d like you to look at the home page, and tell me what you make of it: what strikes you about it, what can you do at this site, and who is this site for?

*(wait until they’re done)*

Thank you. Now I’m going to ask you to try doing some specific tasks in ArchivesSpace. I’m going to read each one out loud and give you a printed copy.

And again, as much as possible, it will help us if you can try to think out loud as you go along.

**Task 1:**

I’d like you to use this website to locate correspondence to and from Pablo Neruda.

How many different places at Yale have Neruda correspondence?

Are there any materials that you think would be especially useful?

**Task 2:**

The next subject that I’d like you to research is the Yale Swim team. What materials related to the Yale team can you find?

Also, you’ve been told that the archives has a video of a Yale swim meet that was held in Tokyo in 1950. Can you find anything about that film? How would you request it, if you can find it?

**Task 3:**

You’ve found the following citation:

Agricultural Report, G-02.05.01/0025, Gorkha Project, box 66, folder 6, Archives of The United Mission to Nepal, Record Group No. 212, Yale Divinity School Library

Can you find this reference in ArchivesSpace?

**Task 4:**

You’re doing research about Larry Fagin and his time at the Naropa Institute. Using this website, can you determine when Larry Fagin taught at Naropa?

Additionally, you only have time to look at a few materials during your visit. Which materials would you select to see in the reading room today if this was your topic of study?

**Task 5:**

In preparation for a class, you need to find examples of wood printing blocks, preferably from the 19th century. Can you find any?

**Task 6:**

Finally, I’d like to ask you to use this site for own research purpose.

Again, just talk out loud about what you’re looking for. Along the way, please narrate what you find helpful, confusing, if you’re able to discover anything that you might not have known about, or even if you can’t find something that you know that we have.